

REQUIRED CONDO DOCS CHECKLIST

Condo Documents:

- ☐ Current Copy of the Declaration of Condominium
- ☐ Articles Of Incorporation
- ☐ Bylaws
- ☐ Rules & Regulations Of The Association
- ☐ Most Recent Year end Annual Financial Statement & Annual Budget
- ☐ Frequently Ask Questions & Answers Sheet

Required Reports:

If the building is more than 30 years old, and 3 stories or more, then a Milestone Inspection Report and Structural Integrity Reserve Study will be required.

If the building is within 3 miles from the Ocean, is 3 stories or more and is more than 25 years old, then a Milestone Inspection Report and Structural Integrity Reserve Study will also be required.

If the building does not have a Milestone Inspection Report or Structural Integrity Reserve Study because it is less than 25- 30 years old, then the Turnover Inspection Report will be required.

- ☐ Milestone Inspection Report
- ☐ Structural Integrity Reserve Study
- ☐ Turnover Inspection Report